



### Position Teaching Area

Classif. III/2 - Study courses

**SUBJECT:** Selection procedure for the awarding of grants designed to encourage tutoring activities and to provide supplementary, preparatory and remedial teaching activities for the single-cycle Master's Degree Course in Medicine and Surgery to be taught in English (Class LM-41) at the University of Campania Luigi Vanvitelli for the academic year 2022/2023.

### The DIRECTOR

**IN REGARD TO** Law 341/90 and in particular art. 13, paragraph 2 which states "*... the tutoring service is aimed at guiding and assisting students throughout their studies, making them active participants in the educational process, and removing obstacles to a successful attendance of courses, also through initiatives related to the needs, aptitudes and requirements of individuals ...*";

**IN REGARD TO** the Ministry of Education decree no. 198/2003; and in particular art. 2, paragraph 3, which provides that "*...Each University must grant to capable and deserving students enrolled in degree courses ...allowances for the encouragement of tutoring activities, as well as for supplemental teaching, preparatory and remedial activities on the basis of criteria predetermined by the competent statutory bodies*";

**IN REGARD TO** the aforementioned Ministerial Decree no. 198/2003, para. 4 specifies that "*for students enrolled in specialized degree courses (now Master's degree) the amount of the monthly allowance, in relation to the commitment required from the student to not exceed 400 hours per year, must not be in excess of the amount of €4,000 per year*";

**IN REGARD TO** Law no. 170/2003, art. 1, paragraph 1, letter b, which provides for the allocation to capable and deserving students enrolled in Master's degree courses (formerly specialized) and PhD courses, of allowances for the encouragement of tutoring activities pursuant to art. 13 of Law 341/90, as well as for supplementary, preparatory and remedial teaching activities;

**IN REGARD TO** Ministry of Education Decree no. 198/2003 which, as of 2003, established the distribution of funds between universities in relation to the number of students enrolled in degree courses;

**IN REGARD TO** Ministerial Decree no. 270/2004;

**IN REGARD TO** the current Statute of the University where art. 6, paragraph 5, identifies the provision of "tutoring services to assist students during their studies" among the institutional activities;

**IN REGARD TO** the current University Regulations in force issued by Rectoral Decree no. 385 of 28/01/2004, which established the "*Guidelines on the Assignment of Tutoring Activities*", amended and supplemented by Rector's Decree no. 4343 of 10/12/2004;

**IN REGARD TO** Rectoral Decree no. 3389 of 18 December 2008 integrating the "Guidelines on the entrustment of Tutoring Activities" which, with regard to the parties authorized to entrust such activities, also identifies, in addition to the persons already envisaged by Rectoral Decree no. 385 of 28 January 2004 and subsequently modified by Rectoral Decree no. 4343 of 10 December 2004, those enrolled in Research Doctorates at Universities not affiliated with the Vanvitelli University;

**IN REGARD TO** the University Didactic Regulation, issued by Rectoral Decree no. 840 of 09/09/2013 and in particular art. 33, paragraph 1 where it is specified that " *... the tutoring*



*activities are aimed at making up for learning gaps in basic knowledge, guiding students in the rational preparation of a general study project, planning their personal work plan, identifying a suitable method for tackling studies and exams and assisting them in the choice of subject area and teacher to prepare their dissertation thesis...";*

**IN REGARD TO** protocol. no. 29118 of 31/10/2014 Pos. Dept. of Economic and Financial Services, which states that each Department must autonomously manage all the phases related to the use of funds for tutoring activities, as per the aforementioned Ministerial Decree 198/2003;

**GIVEN** that the aforementioned note identifies the beneficiaries as those indicated in art. 1 of Law 170/2003 according to the order of priority, without prejudice to the possession of particular skills in relation to the specific activities to be carried out;

**GIVEN** that the aforementioned note contextually establishes the following hourly fee:

- for students enrolled in Master's degree courses and for students enrolled in the last two years of single-cycle Master's degree courses it is equal to € 13.05, all-inclusive of all charges borne by the University within the maximum amount of € 4000.00 per year;
- for those enrolled in Doctorate Courses for those enrolled in Doctorate Courses it is equal to € 26.10, all-inclusive of all charges borne by the University;

**GIVEN** that the payment of the remuneration due to the selected tutors is subject to the declaration of having carried out at least 2/3 of the activity;

**GIVEN** that the aforementioned note 29118 of 31 October 2014 expressly states that tutoring fees are exempt from IRPEF and IRAP, but are subject to INPS - Separate Account - withholding tax in accordance with the rates and procedures in force for collaborators;

**GIVEN** that the figure of the tutor is to be considered the same, as regards the legal, fiscal and social security framework, to that provided for by Law 170/2003, and in particular, the aforementioned art. 1 letter b) to which the same rules apply as those laid down in the circular of the National Social Security Institute (INPS) no. 133 of 21 July 2003, which provides, for the beneficiaries of the allowances covered by this notice, the obligation to enroll in the Separate Account pursuant to art. 2 paragraph. 26 of Law no. 335 of 8 August 1995, also acknowledged in note Protocol. no. 115131 of 26/07/2017 Pos. Accounting Office, with the following subject: "Increases in INPS rates for individuals registered with the Separate Account pursuant to Law 335/1995 - Undergraduates and PhD students - Years 2017 and 2018";

**IN REGARD TO** the Decree of the President of the Republic no. 445 of 28 December 2000, containing the "Consolidated text of legislative and regulatory provisions on administrative documentation";

**IN REGARD TO** the Decree-Law 101 of 10 August 2018 containing provisions for the adaptation of national legislation to the principles of European Regulation 2016/679 on the protection of individuals with regard to the processing of personal data and on the free movement of such data;

**IN REGARD TO** the note Pos. UAG Prot. no. 76373 of 06/06/2018, of transmission of the Ministerial Decree 384 of 17/05/2018 which provides for the inclusion, starting from the academic year 2018/2019, of the Master's Degree Course in Medicine and Surgery (Class LM - 41) delivered in English, at the Department of Precision Medicine;

**IN REGARD TO** on 11/02/2022, under Orders of the Day item n. 8 of the Council of the Degree Course in Medicine in English, expressing the need to entrust tutoring assignments for the teachings of BIO/10 Chemistry, BIO/13 Biology, Molecular Biology and General Genetics, BIO/16 Human Anatomy, MED/04 General Pathology, Pathophysiology and Medical Genetics, following the requests of the relevant coordinators of Integrated Courses;



**IN REGARD TO** the note Pos. Rip. Fin. e contr./Uff. Rag. n. 63439 del 19/04/2022 of allocation of funds for the Teaching Tutoring for the year 2022, academic year 2021/22 for the needs of the CdS belonging to the Department;

**IN REGARD TO** the resolution of 30/05/2022 by which the Board approved the allocation of funds designed to implement tutoring activities for the academic year 2021/22 and to meet the needs of the Department's English-run language degree course in Medicine and Surgery (Class LM - 41) amount of € 3.340,80 and instructed the Director to issue a call for applications for ministerial tutoring activities;

**IN REGARD TO** the decree n. 207/2022 of 01/06/2022 prot. 81888 with which the Department proceeded to issue a selection for the assignment of grants for the incentive of tutoring activities and for didactic - supplementary, preparatory and remedial activities for the course BIO/10 Chemistry, BIO/13 Biology, Molecular Biology and General Genetics, BIO/16 Human Anatomy, MED/04 General Pathology, Pathophysiology and Medical Genetics of the Single-cycle Degree Course in Medicine and Surgery in English academic year 2021/2022;

**IN REGARD TO** the decree n. 234/2022 of 06/28/2022 prot. 100928 with which the documents were approved and the tutors for the teachings in question were appointed;

**IN REGARD TO** the resolution of 11/23/2022 referred to in point O.d.G. no. 8 of the Council of the Degree Course in Medicine in English, with which it is represented to potentiate the didactic tutoring of the academic year 2022/2023 with priority to the course of Human Anatomy (BIO/16);

**IN REGARD TO** the resolution of 11/30/2022 with which the Department Council approved the request of the Council of the Degree Course in Medicine in English for the activation of tutoring for the teaching of Human Anatomy (BIO/16) for the academic year 2022/2023 for the needs of the Single-cycle Master's Degree Course in Medicine and Surgery in English language (Classe LM - 41) by the Department equal to € 1,957.50, giving a mandate to the Director to issue a call for selection for the ministerial tutoring activities;

**HAVING ACKNOWLEDGED** the financial availability, on budget item UPB PATG.AssegnazioniPremiali 2021 – budget pre-commitment n. 315576/2022

**CONSIDERING** the close proximity of second semester of the a.y. 2022/2023 and, therefore, the consequent need to carry out during the second semester, to verify the critical issues that emerged for the aforementioned teaching and, therefore, to issue an urgent call for applications for selection,

## DECREES

### ARTICLE 1 - CALL FOR APPLICATIONS

A comparative selection procedure based on qualifications is hereby announced for the awarding of grants designed to encourage tutoring activities and to provide supplementary teaching, preparatory and remedial activities, to be carried out in the academic year 2022/2023, for capable and meritorious students currently enrolled at the University of Campania Luigi Vanvitelli for the Master's Degree Course in Medicine and Surgery delivered in English.

The present procedure is addressed to the students referred to in article 3 below, by means of the stipulation of a paid private law contract on the teaching of the scientific disciplinary sector indicated below, which will be activated alternatively according to the type of candidate.

The grants of type B will therefore be modulated according to the activation of the type of contract (type A and/or B) with possible scrolling of the list of suitable candidates in second

position and up to the completion of the anticipated financial ceiling per Scientific Disciplinary Sector (SSD).

Scientific Disciplinary Sector (SSD)	Teaching subject	Financial Ceiling Per Scientific Sector	No. contracts	No. hours	Hourly rate	Gross commission amount
BIO/16	Human Anatomy	€ 1.957,50	1	75 each	For type A € 26.10	€ 1.957,50
			2	75 each	For type B € 13.05	€ 978,75 each
<b>Financial Ceiling Total</b>		<b>€ 1.957,50</b>				

The remuneration for the activity is to be intended gross of the withholdings/taxes foreseen by law both for the service provider and for the Administration.

### ARTICLE 2 - PURPOSE AND CONTENT OF THE SERVICE

The activities of the assigned tutors will consist of assisting the teachers in the didactic remedial activities of the students, the collaboration for the supplementary activities and teaching support, and the summary seminars on the contents of the courses pertaining to each SSD, in addition to the verification of the project works and the practical and numerical exercises.

The detailed Programme of activities will be drawn up by the lecturers of the relevant courses.

### ARTICLE 3 - PARTICIPATION REQUIREMENTS

At the application deadline, candidates meeting the following requirements may participate in the selection process for the assignment of tutoring activities, notwithstanding the possession of particular skills in relation to the specific activities to be fulfilled:

- those enrolled in PhD courses (type A) at the University of Campania Luigi Vanvitelli;
- those enrolled in single-cycle Master's degree courses (type B) or Master's degree courses (formerly Specialized) (type B) at the University of Campania Luigi Vanvitelli; and the following additional subjects:
- enrolled in Research Doctorates at Universities non consortium (type A) with the University of Campania Luigi Vanvitelli;
- PhD students (type A);
- students enrolled in a Master's course (type A) at the University of Campania "Luigi Vanvitelli" (postgraduate);
- Limited to tutoring for students with disabilities, in addition to those referred to in the previous points (1 to 6):
  - students enrolled in the Bachelor's degree (type A);
  - students enrolled in the 2<sup>nd</sup> level Master's degree (type A);

For the difference between type A and type B, please refer to articles 6 and 8 of this notice.

### ARTICLE 4 - INELIGIBILITY

Individuals in the following categories are disqualified from applying:

- employees of Italian Universities;
- anyone in dispute with the University of Campania Luigi Vanvitelli;



- anyone having relatives or relatives-in-law up to the 4th degree with professors and researchers of the Department or with the Rector, the General Manager or a member of the Board of Directors of the Università degli Studi della Campania Luigi Vanvitelli, in compliance with the provisions of article 18 c of law no. 240/2010;
- anyone who finds themselves in one of the situations of ineligibility provided for by article 13, paragraph 1, of Presidential Decree no. 382 of 11 July 1980, and subsequent amendments and additions, or other situations of disqualification provided for by current regulations;
- foreign nationals who are not in compliance with the current provisions concerning residence permits.

#### **ARTICLE 5 - TERMS OF PARTICIPATION AND DEADLINES FOR SUBMISSION**

Under penalty of exclusion from the entire procedure, candidates may submit an application for only one of the posts referred to in this notice.

The application for participation must be received, under penalty of exclusion, **no later than 12.00 noon of the seventh working day from the date of publication of this measure** at the Didactic Area of the Department of Precision Medicine, in one of the following ways:

- in a sealed envelope, by registered mail with acknowledgment of receipt, to the following address: Università degli studi della Campania Luigi Vanvitelli - Dipartimento di Medicina di Precisione – Ufficio Area Didattica, c/o Complesso S. Andrea delle Dame - Via L. de Crecchio, 7 - 80138 – Napoli. In such case, the date of the receipt of acceptance from the Post Office accepting the letter is valid as proof of postage.
- in a sealed envelope, delivered by hand, following an appointment to be agreed upon by email with Mr. Mariano Coppola: [mariano.coppola@unicampania.it](mailto:mariano.coppola@unicampania.it), at the Teaching Area Office of the Dipartimento di Medicina di Precisione - c/o Complesso S. Andrea delle Dame - Via L. de Crecchio, 7 - 80138 – Napoli
- by sending to the following email address [dip.medicinadiprecisione@pec.unicampania.it](mailto:dip.medicinadiprecisione@pec.unicampania.it)

Applications must be marked in the subject line of the e-mail or on the envelope as follows:

**ISTANZA PER TUTORATO DIDATTICO  
CdL IN MEDICINA E CHIRURGIA IN LINGUA INGLESE a.a. 2022/2023  
Scientific Disciplinary Sector/teaching denomination  
Name and surname**

For the purposes of compliance with the above term, only the date and time shown in the PEC will be valid. Applications received after the deadlines indicated above and those sent by means other than the PEC will not be taken into consideration. Furthermore, applications received with PEC belonging to a name other than that of the candidate cannot be taken into consideration.

#### **ARTICLE 5 - CONTENT OF THE APPLICATION**

In the application, drawn up in accordance with Attachment 1, duly signed by the candidate under penalty of exclusion from the selection, the candidate must declare under his/her own responsibility (pursuant to art. 1 of Presidential Decree no. 403/98)

- surname and first name
- date and place of birth



- tax code;
- nationality;
- qualification;
- degree/doctorate course in which he/she is enrolled;
- the Scientific Disciplinary Sector (SSD) for which he/she intends to apply.

The application must also indicate the applicant's residence, telephone number and e-mail address, for any eventual communication.

The application must be accompanied by

- copy of a valid identification document duly countersigned;
- copy of the Codice Fiscale card (fiscal code);
- curriculum vitae et studiorum, duly signed and updated at the date of submission of the application.

Failure to sign the Curriculum Vitae will result in automatic exclusion from the selection process.

Applicants who have obtained their final qualification (Master's degree, PhD) by the date of issue of this call for applications are not eligible. Applicants who obtain their final qualification during the course of the selection process and, in any case, before the award of the grant, will be excluded from the selection process.

In the application (**see Attachment 1**), under penalty of exclusion, the candidate must:

1. affix an original signature;
2. self-certify (pursuant to art. 1 of Presidential Decree no. 403/98) that he/she meets the requirements for participation in the selection process (the provisions of article. 26 of Law no. 196/03 and subsequent amendments remain in force in the event of a false declaration);
3. consent to the processing of personal data which, pursuant to Legislative Decree no. 196/2003 and subsequent amendments, will be used by the Department of Precision Medicine solely for the purposes of the selection procedure and will be processed in compliance with the above-mentioned regulations and confidentiality obligations;
4. attach a list of the documents produced
5. declare that he/she is not related, up to the fourth degree, to any professor or researcher of the Department of Precision Medicine, nor to the Rector, nor to the General Manager, nor to any member of the Board of Directors of the University of Campania Luigi Vanvitelli. For the evaluation of qualifications, candidates must submit the relevant documents on plain paper or self-certified in accordance with Presidential Decree no. 445/2000 by means of a declaration in lieu of certification (**see Attachment 2**) or a declaration in lieu of affidavit (**see Attachment 3**).

The Department of Precision Medicine, at every stage of the procedure, reserves the right to verify the truthfulness of the declarations in lieu of certification or affidavits made by candidates pursuant to Presidential Decree no. 445/2000 and subsequent amendments. To this end, the candidate is required to provide all the information necessary for verification.

Should the documentation submitted by the candidate reveal false or misleading statements, without prejudice to the sanctions provided for by the criminal code and the special laws on the subject (Articles 75 and 76 of Presidential Decree no. 445/2000), the appointment will be revoked and any benefits granted must be returned.

Applications submitted in breach of the provisions of this article or not accompanied by the required documents or without the required self-certifications will not be accepted.



The Administration declines all responsibility for the dispersal of applications to participate, as well as communications due to inaccurate indication of the address on the part of the applicant, or due to lack of or late communication of the change of address indicated in the application, and must not be held responsible for any postal delays or in any case attributable to third parties, fortuitous events or force majeure.

Submission of the application to take part in the selection process referred to in this notice constitutes full acceptance of the conditions set out therein and full awareness of the independent nature of the employment relationship.

## **ARTICLE 6 - SELECTION PROCEDURES AND EVALUATION CRITERIA**

The assessment procedure is based on qualifications.

The final ranking will take into account the score resulting from the evaluation of qualifications only. In the event of a tie, the candidate enrolled in a PhD course at the University of Campania Luigi Vanvitelli will prevail.

The total score reserved for qualifications is 100/100 and will be distributed as follows:

### ➤ **For Type A students**

- experience in the sector: maximum 30 points;
- degree mark: maximum 30 points;
- publications: maximum 20 points;
- CV: maximum 20 points

### ➤ **For Type B students, as an alternative to the degree mark**

- grade average from exam results;

Qualification is achieved by obtaining a mark of at least 60/100.

The final ranking will take into account the score resulting from the evaluation of qualifications only, in particular the possession of any qualifications relating to European levels of knowledge of English - (CEFR) Common European Framework of Reference for Languages.

The Commission will define in advance the criteria for the attribution and distribution of points, taking into account the aforementioned evaluation criteria.

## **ARTICLE 7 - EXAMINING COMMISSION - COMPOSITION OF MERIT LIST**

The Commission, established in compliance with the provisions of art. 3 of Rectoral Decree no. 385 of 28/01/2004 and subsequent integrations, and convened with a subsequent provision, will proceed with the selection process by comparatively assessing for each course the qualifications submitted by the candidates.

At the end of the comparative assessment, the Commission will formulate a merit list on the basis of the total points awarded to each candidate.

*At the same time, the Commission will indicate the number of grants to be activated for each Scientific Disciplinary Sector (SSD) for the successful candidates in the first two positions of type B until the financial ceiling for each SSD has been reached.*

The acts relating to this procedure (minutes with the attached ranking list and applications) must be sent, by the President of the Commission, to the Head of the Procedure (as per art. 16 below) for the purpose of verifying the administrative regularity of the procedure within 25 days from the deadline for the submission of applications as per art. 5 of this provision.



The acts will be subsequently approved by decree of the Director of the Department and the ranking list will be made known to the interested parties within 30 days from the deadline for the submission of applications as per art. 5 of this provision, by posting it on the notice board of the *Department of Precision Medicine - c/o Complesso S. Andrea delle Dame - Via L. de Crecchio, 7 - 80138 - Naples* and subsequent publication on the University website [www.unicampania.it](http://www.unicampania.it).

The publication of the ranking list constitutes official notification to those concerned.

Interested parties may lodge any complaints for errors or omissions, to be submitted exclusively by hand to the Department's Teaching Area within and no later than 10 days from the date of posting and publication. The Director will decide on the matter within the following 5 days.

Students who are placed on the final ranking list must present themselves, under penalty of forfeiture, to accept the assignment of the tutoring activity, on the day and at the time indicated when the final list is published. Assignments that are not awarded due to the candidates' failure to present themselves, or due to their non-acceptance or renunciation, will be assigned by moving up the list.

The successful candidates may begin their activities after the signing of the assignment contract.

Successful candidates must maintain their student status for the entire period of the tutoring activity.

#### **ARTICLE 8 - DURATION AND REMUNERATION**

The assignment of the tutoring activities will take place on a private law contract basis signed by the winner and the Director of the Department.

The activity must be completed by **October 31<sup>st</sup>, 2023** (end of the academic year 2022/2023), according to a schedule that will be prepared by the President of the Degree Course in accordance with a timetable to be paid in relation to the various types of beneficiaries:

**For type A**, for each hour of teaching activity, a gross remuneration of **€26.10** all-inclusive of any tax, social security and insurance charges will be paid.

**For type B**, for each hour of tutoring activity, a gross remuneration of **€13.05** all-inclusive of any tax, social security and insurance charges will be paid.

The payment of the remuneration will be made in a single instalment, following authorization from the Director of the Department, which will be issued after the holder of the integrated course has handed over the register of teaching activities carried out and a certificate of regular performance of the assignment indicating the number of hours of activity actually worked by the tutor. The reports and certificates indicating the number of hours of activity must be countersigned by the President of the Course of Study, who will confirm that they are consistent with the provisions of the present call for applications and the number of hours carried out.

The carrying out of tutoring activities is compatible with any other benefit provided for by the regulations in force in favour of the above-mentioned subjects.

The fees are exempt from IRPEF and IRAP, but are subject to INPS - Separate Account withholding tax (as established in the aforementioned circular of the Istituto Nazionale Previdenza Sociale (INPS) no. 133 of 21 July 2003, which stipulates that the beneficiaries of the grants covered by this notice must be registered with the Separate Account pursuant to art. 2, para. 26 of Law no. 335 of 8 August 1995). Payment will not be made if the activity actually carried out is less than 2/3 of the stipulated hours





In case of early interruption of the teaching activity, the payment will be made in proportion to the hours of activity actually carried out, provided that they are more than 2/3 of the total stipulated hours.

In the event of a breach of the rules on ineligibility, any payment received by the successful candidate for the period in which the ineligibility arose must be returned.

The carrying out of the tutoring activity is compatible with any other benefit provided for by the current regulations in favour of the above-mentioned parties.

#### **ARTICLE 9 - CONCLUSION OF THE CONTRACT**

Within 5 days from the publication of the merit ranking list, candidates on the list must present themselves at the Teaching Area of the Department of Precision Medicine - located in the S. Andrea delle Dame Complex - Via L. de Crecchio, 7 - 80138 - Naples - to accept the assignment, by appointment to be arranged with Mr. Mariano Coppola by e-mail: [mariano.coppola@unicampania.it](mailto:mariano.coppola@unicampania.it), at the Office of the Teaching Area of the Department of Precision Medicine. Via L. de Crecchio, 7 - 80138 - Naples -

Before signing the contract, *the successful applicants will have to enroll in the separate management of INPS* (registration procedures and related forms are available at the following address: [www.inps.it](http://www.inps.it)) and deliver the relevant receipt of registration to the Administrative Office of the Department.

**In the event of failure of compliance with the above paragraph within 15 days of the publication of the ranking list, the Department reserves the right to move up the list and conclude a contract with the next successful candidate.**

#### **ARTICLE 10 - OBLIGATIONS OF THE TUTOR**

The tutor must carry out the activity entrusted to him/her according to the procedures specified by the Director, based on the indications of the Coordinators of each integrated course and the President of the Degree Course. At the end of the assignment period, the tutor must submit to the head of the integrated course a certificate of regular performance of the assignment indicating the number of hours of activity actually completed, for validation of the same, as specified in art. 8 above. The activities will be aimed at remedial teaching and will consist of seminars summarising the contents of the teaching courses pertaining to each S.S.D., verification of project designs, practical and numerical exercises.

The aforementioned certificate, duly authenticated by the holder of the integrated course, must be sent to the Department's Teaching Area for the consequential actions.

#### **ARTICLE 11 - RETURN OF QUALIFICATIONS DOCUMENTATION**

Candidates wishing to have their qualifications and publications which have been attached to their application form returned have 90 days from the publication of the decision approving the selection procedure to submit a request for the return of such documents. After the 90 days have elapsed, the Department may proceed to discard and eliminate the documentation.

#### **ARTICLE 12 - FORFEITURE**

By Decree of the Department Director, also upon proposal of the Professor in charge of the Integrated Course, the forfeiture of the assignment may be ordered in the following cases:



- achievement of the qualification (Master's degree, PhD) during the course of the selection or in any case before the end of the activity;
- non-acceptance of the assignment within the terms set out in the present call for applications;
- unjustified interruption or delay in carrying out the activity;
- failure to comply with the duties deriving from the activity in question;
- unforeseen impediment to the performance of the activity;
- breach of the provisions on ineligibility.

#### **ARTICLE 13 - DATA PROCESSING**

All personal data transmitted by candidates will be processed in compliance with the Information Notice pursuant to the regulations on the processing of personal data (see art. 13 GDPR 2016/679); the data collected will be used exclusively for the purposes of managing this procedure and any procedures for stipulating private law contracts for self-employment and, in any case, within the scope of the institutional activities of the University of Campania Luigi Vanvitelli, the data controller. Further details on the processing of personal data can be found at <http://www.unicampania.it/index.php/privacy>.

#### **ARTICLE 14 - PUBLICITY**

This call for applications is published on the University website on the website of the Department of Precision Medicine of the University of Campania Luigi Vanvitelli, located in the S. Andrea delle Dame Complex in via L. de Crecchio, 7 - 80138 - Naples and on the website of the University of Campania "Luigi Vanvitelli":

[www.unicampania.it](http://www.unicampania.it) > HOME/ATENEO/DIPARTIMENTI>Department of Precision Medicine > DIPARTIMENTO>Bando e Tender>OGGETTO>contracts for tutoring.

#### **ARTICLE 15 - SAFEGUARD CLAUSE**

The Department - by way of self-protection - retains the following rights:

1. the right not to entrust the assignment or to entrust it even in the presence of only one suitable application;
2. the right not to entrust all or part of the teaching assignments, in case of lack of allocation of funds by the University;
3. the right to revoke, suspend or postpone the present selection procedure, to suspend or not proceed, even temporarily, with the stipulation of the contract with the person who has been placed most favorably on the merit ranking list, due to needs that could not be assessed or foreseen at the date of publication of the call for applications;
4. the right to increase, within the limits of financial coverage, the total number of hours assigned to the disciplines covered by the call for applications in the event of vacancies.

#### **ARTICLE 16 - PERSON IN CHARGE OF THE PROCEDURE**

Pursuant to Article 19, paragraph 5 of the current University Regulation implementing Law no. 241/90, issued by Rectoral Decree no. 713/2011, the person in charge of the procedure (RUP) is Mr. **Ciro Arrichiello**, Didactic Area, Department of Precision Medicine (telephone number: 081 5667598 e-mail [ciro.arrichiello@unicampania.it](mailto:ciro.arrichiello@unicampania.it))

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Department Director  
Prof. Ferdinando De Vita  
