

DECREE NO. _____ of _____

REPERTORY: _____

Caserta, _____

Prot. No. _____ Tit/Class. _____

SUBJECT: Announcement of a public selection process for No. 3 tutoring positions (Teaching Tutoring) – Academic Year 2026/2027.

No. of Attachments: 5

THE DIRECTOR

- **HAVING REGARD TO** MIUR Decree No. 198/2003;
- **HAVING REGARD TO** Law No. 170/2003, and specifically Art. 1 regarding the order of priority for awarding the aforementioned grants;
- **HAVING REGARD TO** Art. 2, paragraph 3, of Ministerial Decree No. 198 of October 23, 2003, which reads as follows: *"Universities shall award to capable and deserving students enrolled in degree courses, grants to incentivize educational tutoring activities, as well as supplementary, preparatory, and remedial activities based on predetermined criteria established by the competent statutory bodies. The grants are compatible with the receipt of scholarships referred to in Art. 8 of Law No. 390 of December 2, 1991."*;
- **HAVING REGARD TO** Rectoral Decree (D.R.) No. 385 of January 28, 2004, which established the general principles regarding the assignment of tutoring activities;
- **HAVING REGARD TO** Rectoral Decree (D.R.) No. 4343 of December 10, 2004, which supplemented the aforementioned D.R. 385;
- **HAVING REGARD TO** Rectoral Decree (D.R.) No. 3389 of December 18, 2008, which introduced further amendments to the relevant Regulation issued by D.R. No. 385 of January 28, 2004, and subsequently supplemented by D.R. 4343 of December 10, 2004, in the section governing the identification of the recipients for tutoring assignments;
- **HAVING REGARD TO** Circular Rep. No. 469/2014, Accounting Office (Ufficio Ragioneria), prot. no. 29118 of 31/10/2014, concerning *"Tutoring activity funds Ministerial Decree (DM) 198/2003"*;
- **HAVING ASCERTAINED** the need to issue a call for tutoring grants for the requirements of the first semester of 2026/2027, using the following funds: Allocated Ministerial Fund 2025: EUR 12,847.01 – Tutoring DM 198/2003 DDG 241/2025 – remaining Allocation for the Financial Year 2025: EUR

8,866.20; account: CC111107 UPB: MATE.Istr.Form.Tutorato 2025, fund expiration date: 31/12/2026;

- **HAVING REGARD TO** resolution No. 10/2026 of the Department of Mathematics and Physics dated 15/07/2026, by which the Department Board approved the request submitted by the Delegate for Teaching, Prof. Benedetta Pellacci, to initiate the selection procedures for the assignment of No. 20 teaching tutoring grants for the first-semester courses of 26/27, in favor of students enrolled in the Bachelor's degree programs of the Department, mandating the Director to issue subsequent provisions;
- **HAVING REGARD TO** the decree approving the acts DD 100/2026, through which the tutoring contracts were assigned following the selection notice of 22/07/2026, prot. 118613 DD 88/2026;
- **CONSIDERING** that no applications were received for certain tutoring positions for the Bachelor's degree program in Data Analytics;
- **RECOGNIZING** the urgent need to proceed as soon as possible with the issuance of the selection call to cover the activities mentioned above, in accordance with the guidelines received from the Degree Program Board (cds);

DECREES

For the reasons stated in the preamble:

Art. 1

For the year 2026, a comparative evaluation procedure based on qualifications and an interview is announced. This procedure aims to award **No. 3 teaching tutoring grants** for supplementary, preparatory, and remedial educational activities to meet the needs of the Department's Bachelor's Degree Course in **Data Analytics (L-41)**. The activities are to be carried out at the Department of Mathematics and Physics for the academic year 2026/2027, first semester, and are reserved for deserving students for the needs of support courses in the listed disciplines:

Course/Subject	Year	Degree	No. of	No. of Hours for	No. of Hours for	Gross Amount (inclusive
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	- Sem	Program	Hours	Master's Students (Hourly cost: €13.05)	Ph.D. Students (Hourly cost: €26.10)	of all withholding taxes borne by both parties) (€) 2026
Fundamentals of Programming	I - 1st	Data Analytics L-41	18-36	46	23	600.30
Statistics	I - 1st	Data Analytics L-41	18-36	46	23	600.30
Data Mining and Big Data	III - 1st	Data Analytics L-41	13-26	36	18	469.80

Total: 1,670.40

Art. 2

The selection call for the assignment of No. 3 teaching tutoring grants for the year 2026 is attached hereto.
Caserta, date of protocol registration.

THE HEAD OF DEPARTMENT

Translated with AI

2nd PUBLIC NOTICE FOR THE AWARDING OF TEACHING TUTORING CONTRACTS FOR THE YEAR 2026

A selection procedure based on qualifications and an interview is announced for the awarding of **No. 3 ministerial tutoring contracts** for the first semester of the academic year 2026/2027. This selection is reserved for capable and deserving students at the Department of Mathematics and Physics of the University of Campania "Luigi Vanvitelli" for the following courses:

Course/Subject	Year - Sem	Degree Program	No. of Hours	No. of Hours for Master's Students (Hourly cost: €13.05)	No. of Hours for Ph.D. Students (Hourly cost: €26.10)	Gross Amount (inclusive of all withholding taxes borne by both parties) (€) 2026
Fundamentals of Programming	I - 1st	Data Analytics L-41	18-36	46	23	600.30
Statistics	I - 1st	Data Analytics L-41	18-36	46	23	600.30
Data Mining and Big Data	III - 1st	Data Analytics L-41	13-26	46	23	600.30

Total: 1,670.40

The tutor's duty is to assist Bachelor's degree students in learning and utilizing educational activities. This activity may be carried out both in person and remotely, through the use of the Microsoft TEAMS platform, according to the instructions and authorization of the President of the Degree Program Board (CDS) / Department Director.

Art. 1 - ELIGIBILITY REQUIREMENTS

For the selection based on qualifications and interview for ministerial tutoring activities, applications may be submitted by "Students" as referred to in Art. 1 of Law No. 170/2003, according to the following **order of priority**, without prejudice to the possession of specific skills related to the activities to be carried out:

1. Students enrolled in Ph.D. Courses established at the University;
2. Students enrolled in Specialization School Courses established at the University;
3. Students enrolled in Master's Degree Courses (Laurea Magistrale) established at the University.

Art. 2 - INCOMPATIBILITY

The tutoring activity cannot be assigned, and therefore candidates cannot be included in the ranking list, if they find themselves in any of the following situations of incompatibility:

1. Employees of Italian Universities;
2. Research contract holders at the University of Campania "Luigi Vanvitelli", unless authorized by the Department Board pursuant to Art. 5 of the University Regulations for the awarding and performance of research activities and pursuant to Art. 22 of Law 240/2010;
3. Individuals who have a relationship by blood or marriage up to and including the fourth degree, or a marital relationship, with a professor belonging to the department or structure that requested this selection procedure, or with the Rector, the Director General, or a member of the University's Board of Directors (Article 18, paragraph 1, letters b) and c) of Law 240/2010 as amended);
4. Individuals who find themselves in one of the situations of incompatibility provided for by law and/or University Regulations.

The eligibility requirements must be met, under penalty of exclusion, by the deadline date of this call and will be subject to verification. In particular, the "student status" must remain valid until the end of the activities provided for by this call. Candidates are admitted conditionally to the selection procedure; the Administration may at any time, by

motivated provision, order the exclusion from the selection procedure due to a lack of the prescribed requirements.

Art. 3 - APPLICATION FOR PARTICIPATION AND AWARDING OF CONTRACTS

Each candidate may apply for multiple disciplines, but a single, all-inclusive tutoring contract will be signed with the successful candidate.

The application for participation must be written on plain paper according to Annex A, under penalty of exclusion, signed by the participant by hand, and must be accompanied by:

- Self-certification proving enrollment in Ph.D. Courses;
- Self-certification proving enrollment in Master's Degree Courses (specialistica/magistrale);
- A valid front/back copy of a suitable identity document;
- A curriculum vitae et studiorum, which must strictly be in the European format (as per Annex D), duly signed;
- Any other documentation useful for the selection process (list of exams taken with final grades, publications, diplomas obtained in Italy or abroad, scholarships, or research and/or tutoring positions with public and private entities, etc.).

For the evaluation of qualifications, the candidate may submit the relevant documents:

- In original;
- In certified copy;
- In a self-certified photocopy pursuant to Articles 19 and 47 of Presidential Decree (D.P.R.) No. 445/2000 as amended, according to the template in Annex "B" (This method can be used to self-certify photocopies of qualifications attached to the application);
- With a statutory declaration in place of certification pursuant to Articles 46 and 76 of Presidential Decree (D.P.R.) No. 445/2000 as amended, according to the template in Annex "C" (This method can be used to self-certify held qualifications).

Furthermore, in the application, the candidate must declare, under penalty of exclusion, pursuant to Art. 18 paragraph 1 letter c) of Law 30.12.2010 No. 240 (Gelmini Reform) and Art. 47 of D.P.R. 28/12/2000 No. 445, that they do not have any relationship by blood or marriage as specified in point 3 of Art. 2 of this call.

Application forms will be available on the Department's website www.matfis.unicampania.it in the "Bandi" (Calls) section. They must also contain a declaration waiving any claim in the event that the Department decides not to award the contracts. Applications from candidates who do not possess the requirements specified in this bando will be excluded from the selection.

The tutoring assignment will be formalized via a contract signed by the Director. Taking into account the needs expressed by the Presidents of the Degree Programs regarding the duration and scope of the assignment, it will be awarded following a specific selection process based on the proposals of a Committee (provided for by Art. 3 of D.R. 385 of 28.01.2004 as amended), which will evaluate the candidates' qualifications and interview.

Each candidate must submit the application and attachments **no later than 12:00 PM on September 29, 2026**, under penalty of exclusion, via PEC (Certified Email) by writing to: dip.matematicaefisica@pec.unicampania.it.

Please note that the validity of this submission is subject to the candidate using a **personal certified email (PEC)**. Submission from a simple/ordinary email account will not be considered valid, even if addressed to the certified email address listed above. The submission of a **single PDF file** (application plus attachments) is required. Applications must state the following in the subject line: *"Domanda di partecipazione al Bando di tutorato ministeriale 1 semestre a.a. 26/27 – insegnamento/i ..."* (Note: indicate the course/courses you are applying for).

The Department assumes no responsibility for any network or telecommunication failures attributable to third parties, accidents, or force majeure. To take the interview remotely, candidates must provide a correct email address and download the Microsoft Teams platform following the guide at: <https://unicampania.it>.

Art. 4 - SELECTION PROCEDURE

The selection procedure consists of an evaluation of "qualifications and an interview". The interview will take place remotely using the Microsoft TEAMS platform on **October 1, 2026, at 12:00 PM**. Candidates will be added directly to the Team created for the interview by the Committee. This communication constitutes official notification.

The final score for each candidate is the sum of the points assigned to their qualifications and interview. In the event of equal scores, preference is determined by:

1. The highest number of honors (*lodi*) achieved in exams;
2. The younger age of the candidate.

The Selection Committee has a maximum of **100 points** per candidate, divided as follows:

- **40 points** for qualifications;
- **60 points** for the interview.

Candidates who do not achieve a total score of at least **60 out of 100 points** will not be deemed suitable and will not be included in the final ranking list.

For the evaluation of qualifications (max 40 points), the points are divided as follows:

- **For students enrolled in Master's Degrees (magistrale/specialistica):**
 - Bachelor's degree final grade: max 20 points;
 - Number of university credits (CFU) acquired by the application deadline in the subjects related to the tutoring position: max 10 points;
 - Previous experience in tutoring activities: max 5 points;
 - Curriculum vitae: max 5 points.
- **For students enrolled in a Ph.D. Course:**
 - Master's degree final grade: max 20 points;
 - Seniority of enrollment in the Ph.D. program: max 10 points;
 - Previous experience in tutoring activities: max 5 points;
 - Curriculum vitae: max 5 points.

For the interview, the Committee has a maximum of **60 points**. The interview will focus on verifying knowledge in the disciplines subject to the selection for which the candidate is competing.

Art. 5 - APPROVAL OF THE RANKING LIST

The Committee, appointed pursuant to Art. 3 of D.R. No. 385 of 28.01.2004 as amended, will consist of the following professors from the Department of Mathematics and Physics:

- **President:** Prof. Antonio Irpino
- **Member:** Prof. Antonio Balzanella
- **Member:** Prof. Lelio Campanile

Once the application deadline has expired, the Committee will proceed with the comparative evaluation of the applications submitted for each course. The merit ranking list will be drawn up in descending order of the final score obtained by adding the qualification score and the interview score. The ranking list will be posted on the Department's official notice board (*Albo*). Interested parties may review it and submit any claims for errors or omissions by Registered Mail to the Department of Mathematics and Physics located in Caserta, Viale Lincoln n. 5, and/or via PEC to dip.matematicaefisica@pec.unicampania.it no later than **2 days** from the posting date. The Director will decide on the matter within the following 2 days. This form of publication replaces any other form of notification; therefore, the Department will not send further personal communications.

Art. 6 - SIGNING OF THE CONTRACT

The Department Director, after verifying the regularity of the procedure and the budget limits for tutoring activities under DM 198/2003 Year 2025 (Fund: *Tutorato DM 198/2003 DDG 241/2025 - Assegnazione Esercizio finanziario 2025: conto CC111107 UPB: MATE.Istr.Form.Tutorato 2025*), approves the acts.

Students successfully placed in the ranking list will receive a contract proposal via email at their institutional email address specified in the application. This proposal must be signed and sent back for acceptance of the tutoring assignment, under penalty of forfeiture, on the day and at the time indicated in

the email. Contracts will be awarded to students in the top positions of the merit ranking. Positions left vacant due to non-acceptance or withdrawal will be assigned by rolling down the ranking list.

If the successful candidate is an employee of another Public Administration, they must present a clearance (*nulla osta*) issued by their employer administration upon signing the contract. In the event of non-compliance within 15 days of the contract proposal, the Department reserves the right to scroll down the ranking list and sign the contract with the next eligible candidate. Tutors must begin their activities after signing the contract and must conclude them within the deadline specified in the contract. The Director reserves the right, even after the conclusion of the selection process, not to assign the contract in case of a lack of prerequisites and/or institutional needs.

Art. 7 - OBLIGATIONS AND DUTIES OF THE TUTOR

The tutor assigned to the activity, which must be carried out according to the procedures specified by the Director based on the guidelines of the President of the Degree Program, must submit, at the end of the assignment period, the logbook certifying the work performed, the keeping of which is entrusted to the Director. The tutor must perform the assignment predominantly in person, using the spaces and equipment made available by the employer, including IT tools. The service must be performed in compliance with the spatial-temporal coordination methods established by mutual agreement between the parties, without prejudice to the organizational autonomy of the tutor, and with the employer retaining a mere power to verify compliance of the performance with its objectives.

Art. 8 - FINANCIAL REMUNERATION

- **For students enrolled in Ph.D. Courses or Specialization Schools for Legal Professions:** an hourly remuneration of **€26.10** is provided, inclusive of all tax, social security, and insurance contributions.
- **For students enrolled in Master's Degree Courses (Laurea Magistrale):** an hourly remuneration of **€13.05** is provided, inclusive of all tax, social security, and insurance contributions.

Payment will be made in a single lump sum at the end of the activity, following certification by the Department Director and the course professor regarding the regular performance of the assignment, which will only be issued upon delivery of the activity logbook. The tutoring activity is compatible with any other benefits provided for by current regulations in favor of the aforementioned individuals.

The total number of hours assigned to the disciplines may increase depending on the profile of the selected candidates and any course needs. In case of interruption or early termination of the activity, the grant will be paid proportionally to the hours actually worked.

Art. 9 - TAX AND SOCIAL SECURITY REQUIREMENTS

The grants are subject to the provisions of Art. 10-bis of Legislative Decree No. 446/97 (IRAP exemption), Art. 4 of Law No. 476/84 (IRPEF exemption), and, for social security, the provisions of Art. 2, paragraphs 26 and following, of Law No. 335/95 as amended (compulsory registration in the INPS *Gestione Separata*).

Art. 10 - ADMINISTRATIVE SELF-PROTECTION (AUTOTUTELA)

The Department reserves the right to revoke this call, suspend or postpone the selection tests, or suspend/not proceed with awarding the assignment due to needs that cannot currently be evaluated or foreseen.

Art. 11 - DISPOSAL AND ELIMINATION OF DOCUMENTATION

After 60 days from the approval of the selection acts, candidates interested in the return of any qualifications and publications submitted with the application have two months to collect them. Subsequently, the Department may proceed with the disposal and elimination of the aforementioned documentation.

Art. 12 - PROCESSING OF PERSONAL DATA

Personal data provided for participation in this call will be processed in compliance with the principles of lawfulness, fairness, transparency, adequacy, relevance, and necessity as per Art. 5 of the GDPR (EU Regulation 2016/679). This data will be processed exclusively for the institutional purposes of the Department and the University, specifically for all requirements related to the execution of this selection

process. Data processing will be carried out using computer and electronic tools with logic strictly related to the purposes themselves, ensuring security and confidentiality. Data subjects may exercise their rights under Articles 15 to 22 of EU Regulation 2016/679. The submission of the application constitutes full acceptance of the conditions contained herein, full awareness of the nature of the relationship, and knowledge and acceptance of current regulations. The Data Controller is the University of Campania "Luigi Vanvitelli", in the person of the Rector *pro-tempore* as legal representative. The Data Protection Officer (DPO) for the University is Prof. Marco Calabrò – email: rpd@unicampania.it; PEC: rpd@pec.unicampania.it.

Art. 13 - PERSON RESPONSIBLE FOR THE PROCEDURE (RUP)

Pursuant to Law No. 241/90 as amended, the person responsible for the administrative procedure is Dr. Antonio Diana, Administrative Secretary of the Department, email: antonio.diana@unicampania.it.

Art. 14 - PUBLICATION OF THE CALL

This call is published on the official notice board (*Albo*) and on the website of the Department of Mathematics and Physics www.matfis.unicampania.it, as well as on the main website of the University of Campania "Luigi Vanvitelli" www.unicampania.it.

The

Department

Director

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Annex A Translated with AI

Application template to be submitted on plain paper.

**To the Department of Mathematics and Physics
University of Campania "Luigi Vanvitelli"**

Viale Lincoln n. 5
81100 Caserta

The undersigned _____
born in _____
(Prov. _____) on _____ and resident in _____ (Prov. _____) at Via _____ No. _____
Postal Code (C.A.P.) _____ Cell Phone _____
Institutional Email: _____

REQUESTS

to be admitted to participate in the Selection Call for the awarding of teaching tutoring assignments at the Department of Mathematics and Physics of the University of Campania "Luigi Vanvitelli" in the following discipline(s):

_____.

To this end, the writer declares under their own responsibility, pursuant to Art. 1 of Presidential Decree (D.P.R.) No. 403/98 and aware of the penalties in case of false declarations pursuant to Art. 26 of Law 196/2013 as amended, to possess the requirements for participation in the selection:

1. to be a citizen of _____;
2. to be physically fit for the performance of the activity;
3. to have no criminal convictions;
4. to be enrolled:
 - ☐ in the _____ year of the Ph.D. Course in _____ at the University of _____;
 - ☐ in the Specialization School of _____;
 - ☐ in the Master's Degree Course (Laurea Magistrale) in _____ at the University of _____;

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☐ to have taken a number of exams equal to _____ (also including, for those enrolled in a Master's/Specialistica Degree, those from the previous Bachelor's/triennale Course);

5. to have achieved in the exams taken (excluding from the calculation any exams for which a numerical evaluation is not provided) an average grade of / (indicate the first two decimal places);

6. to have obtained the following number of honors (*lodi*) ____ ;

7. to possess the following experience in volunteer activities within the field of disability:

8. to give their consent for the processing and communication of personal data provided directly to the University Administration for institutional purposes and for the completion of the competition procedure, pursuant to Legislative Decree No. 196/2003 as amended, and to be aware of the rights granted under the same law.

The undersigned _____ declares, under penalty of exclusion from the selection process, that they do not have any relationship by blood or marriage as specified in point 3 of Art. 2 of this call (Ref. Art. 18, paragraph 1, letter c) of Law No. 240 of December 30, 2010 – Gelmini Reform, and Art. 47 of D.P.R. No. 445 of December 28, 2000).

Signature

A copy of a valid identity document and the Curriculum Vitae in European format duly signed, a copy of the tax code (codice fiscale), and any other documentation useful for the selection process are attached hereto.

Caserta, date __/ __/ ____

Signature

Annex B Translated with AI

(Procedure for self-certifying photocopies of qualifications attached to the application).

STATUTORY DECLARATION IN PLACE OF CERTIFICATION

(Articles 19 and 47 of Presidential Decree [D.P.R.] December 28, 2000, No. 445)

The undersigned _____
born in _____ (Prov. ____)
on _____ resident in the
Municipality of _____ (Prov. _____)
at Via _____ No. ____
Postal Code (C.A.P.) _____, aware that false declarations are punishable
under criminal law pursuant to Art. 76 of Presidential Decree (D.P.R.) December 28, 2000, No.
445 and that this administration will carry out verifications on the truthfulness of the
declarations made by candidates,

DECLARES

to possess the following professional and/or academic qualification(s) listed below:

The undersigned is aware that, pursuant to Art. 13 of Legislative Decree (D.Lgs.) No. 196 of 30/06/2003 "Personal Data Protection Code", the personal data covered by this declaration will be processed by the University of Campania "Luigi Vanvitelli" exclusively for purposes related to the selection procedure and for the performance of the institutional functions of the administration itself. The declarant, as the data subject of the aforementioned processing, may exercise the rights established under Part I, Title II of Legislative Decree (D.Lgs.) No. 196 of 30/06/2003.

A photocopy of the identity document is attached hereto.

Place and date, _____

The Declarant

The signature is mandatory, under penalty of nullity of this statutory declaration in place of certification.

Annex C Translated with AI

(To self-certify held qualifications).

STATUTORY DECLARATION IN PLACE OF CERTIFICATION OR AFFIDAVIT

(Articles 46 and 76 of Presidential Decree [D.P.R.] December 28, 2000, No. 445)

The undersigned _____
born in _____ (Prov. __)
on _____ **resident in the**
Municipality of _____ **(Prov.)**
at Via _____ No. _____
Postal Code (C.A.P.) _____, aware that false declarations are punishable
under criminal law pursuant to Art. 76 of Presidential Decree (D.P.R.) December 28, 2000, No.
445 and that this Administration will carry out verifications on the truthfulness of the
declarations made by candidates,

DECLARES

to possess the following qualifications:

1. _____ ;
2. _____ ;
3. _____ ;
4. _____ ;
5. _____ ;
6. _____ ;
7. _____ .

The undersigned is aware that, pursuant to Art. 13 of Legislative Decree (D.Lgs.) No. 196 of 30/06/2003 "Personal Data Protection Code", the personal data covered by this declaration will be processed by the University of Campania "Luigi Vanvitelli" exclusively for purposes related to the selection procedure and for the performance of the institutional functions of the administration itself. The declarant, as the data subject of the aforementioned processing, may exercise the rights established under Part I, Title II of Legislative Decree (D.Lgs.) No. 196 of 30/06/2003.

A photocopy of the identity document is attached hereto.

Place and date, _____

The Declarant

The statutory declaration in place of affidavit must be accompanied by a photocopy of a valid identity document.

"Curriculum vitae template"

Translated with AI

EUROPEAN CURRICULUM VITAE FORMAT

DO NOT INSERT PHOTO

PERSONAL INFORMATION

- **First Name and Surname**
- **Year of birth**
- **Work telephone number** (*if private only, omit*)
- **Work mobile phone number** (*if private only, omit*)
- **Institutional email address** (*if private only, omit*)
- **Certified Email (PEC) address** (*if private only, omit*)
- **Current position/role**

EDUCATION AND TRAINING

- **Dates (from – to)**
- **Name and type of organization providing education or training**
- **Qualification/degree awarded and final grade or evaluation**

WORK EXPERIENCE

- **Dates (from – to)**
- **Name and address of employer**
- **Type of business or sector**
- **Type of employment**

- **Main duties and responsibilities**

MOTHER TONGUE

OTHER LANGUAGES

[Indicate language]

- **Reading skills:** [Indicate level: excellent, good, basic.]
- **Writing skills:** [Indicate level: excellent, good, basic.]
- **Verbal skills:** [Indicate level: excellent, good, basic.]

TECHNICAL SKILLS AND COMPETENCES

With computers, specific equipment, etc.

OTHER INFORMATION

(PARTICIPATION IN CONFERENCES, SEMINARS, PUBLICATIONS, CONTRIBUTIONS TO JOURNALS, ETC., AND ANY OTHER INFORMATION THAT THE DECLARANT DEEMS NECESSARY TO PUBLISH)

The undersigned, aware that – pursuant to Art. 76 of Presidential Decree (D.P.R.) 445/2000 – false declarations, falsified documents, and the use of forged acts are punishable under the penal code and special laws, declares that the information provided is true.

The undersigned declares to have received the information notice on the processing of personal data.

Place and date:

Legible signature:

.....

[the signed document must be kept in the Administration's records. For publication and transparency purposes, the text reported below must be inserted:

"Signed by Name and Surname – original signed copy kept in the records"]